

MHCO Club Shows – Registration Paper & Show Guidelines ~ by Carolyn Aarup and Bev Beelsey

The Miniature Horse Club of Ontario (MHCO) is a fun club, a place to learn about the breed and its' various uses, and to learn how to properly prepare a horse for show and how to show it to its full potential. Part of the learning curve is to maintain the Registry paperwork on your horse as well as to complete the proper paperwork in order to correctly register to compete at a show.

A horse CANNOT be shown in AMHA (American Miniature Horse Association) or AMHR (American Miniature Horse Registry) Sanctioned shows without correct and up-to-date registration paper information that matches the information on file at the AMHA or AMHR registry office. That information also helps to maintain correct and current breed records for breeders to rely on when buying and selling horses.

For that reason, everyone showing in MHCO shows is required to learn how to provide the necessary paperwork. The Board members of MHCO are willing and able to help new members with registry issues. At all shows, it is the RESPONSIBILITY OF THE INDIVIDUAL ENTERING THE HORSE to provide the correct registration information when entering them into the show.

It is also the responsibility of the exhibitor to read all the rules associated with each individual show as well as individual registry show rules prior to entering a show. Most Registry Rules and Show Rules are available either in hard copy or on line. If you have questions about a show, please contact the Show Secretary or Show Manager for that show.

Failure to provide the required paperwork can result in ineligibility to show and/or result in year end points to be eliminated or relinquished.

MHCO CLUB SHOW REGISTRATION REQUIREMENTS:

- **APPENDIX:** see Appendix A-1, A-2 & A-3 for examples of how to complete MHCO Club show paperwork
- **MHCO Club shows** are open to ANY registered horses (AMHA, AMHR, WCMHR, FMHA and Gold Seal) so updated registration paperwork is expected from at least one of these recognized registries.
- It is the responsibility of the exhibitor to read all of the individual show guidelines as well as MHCO Club Show rules prior to entering a MHCO Club show. MHCO rules are listed on the MHCO website www.mhco.ca **see CHECK-IN PRODEDURE protocol further in this document
- **UP-TO-DATE** copy of registration papers must accompany the entry form for each horse by the required show entry deadline date.
- **RESPONSIBILITY:** it is up to the exhibitor to ensure the correct registration of their horse.
- Show Secretary MUST HAVE a copy of an up-to-date registration on file BEFORE a horse enters the ring. Do NOT assume that the information used in previous years is acceptable – send all info required for each horse each year (unless advised otherwise by the Show Manager).
- If a registration is not on file the Show Secretary will refer the exhibitor to the Club President or Technical Director who will determine if the horse will be allowed to show.
- Only horses with up-to-date registration papers will be eligible for MHCO Year End Club Show points or MHCO Honour Roll points.

MHCO Club Shows – Registration Paper & Show Guidelines (continued)

- Horses that have been purchased and the registration is on file but the transfer has not been completed is still a registered horse and therefore eligible to show. However if the transfer is not completed within a year, in the interest of the breed, the Show Secretary will alert the President; MHCO Club Show points earned that year may be forfeited. (NOTE: AMHR & AMHA Sanctioned shows require a registered horse to be in the exhibitor’s name for Amateur status showing).
- When a Temporary Registration expires, a horse is NOT registered and therefore is INELIGIBLE to show. AMHR and AMHA registries allow a certain grace period in which time expired papers can be submitted for updating to Permanent which the Club will honour in the compilation of points. Please check the individual registry for the specific grace period allowed.
- In a case where an application has been made for a registration and it is in the hands of the registry office, a copy of the application and proof of the accompanying payment will be accepted in lieu of registration. This will apply particularly though not exclusively to weanlings and foals. The exhibitor is expected to forward a copy of the registration to the Show Secretary upon receipt. If this proof of registration application is not provided to the Show Secretary, again MHCO Club Show points earned for that year may be forfeited.
- Additional fees may apply for changes made on show day.
- The Show Secretary will forward any questionable registrations to the MHCO President/Board of Directors for resolution.
- **CHECK-IN PROCEDURE:** Be sure to have anything required ready so you can just hand it in.
 - i. Pick up your envelope.
 - ii. Move away and check your entries carefully (check class entries for each horse, verify handler name)
 - iii. Fill in any missing information on the sheets
 - iv. Fill in Indemnification form, insurance agreement and show permission for youth members, if required
 - v. Return to registration table with complete envelope and payment, as shown on your invoice
 - vi. Please fill in and hand in the Judges Evaluation form at the end of your classes
 - vii. Please RETURN the ENVELOPE and your EXHIBITOR BACK # when finished showing so they can be used at the next show
- **MOST IMPORTANT: Show and have fun!**

****For more details and tips on how to organize yourself for prior to and on show day, please see “Organizing Yourself for Miniature Horse Shows” document ****

Be sure to check out the APPENDIX below that gives examples of how to complete the required MHCO show paperwork

Example of Email re: MHCO Club Show Entry Information to send to Show Secretary

May 20, 2015

Re: Smith – MHCO Club Show Brooklin June 6, 2015 entries

Dear Show Secretary,

For the above show, please find attached the following copies:

- Class Entry forms for each horse (Fluffy the Great)
- AMHA and/or AMHR and/or WCMHR and/or GOLD SEAL Registration papers for each horse (Fluffy the Great)
- Indemnification Form completed
- My Insurance policy

As per MHCO Club show protocol, I can and I will pay on show day.

Please let me know when you receive this email and if there is anything else you need, please let me know.

Thank you,

Jack Smith
123 Some Street
Some Town, Some Province
HOH OH0
CANADA
(123) 456-7890
jacksemail@gmail.com

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EXAMPLE: MHCO indemnification form - all shows.

MINIATURE HORSE CLUB OF ONTARIO SHOWS
INDEMNIFICATION AGREEMENT

Smith

The Miniature Horse Club of Ontario, it's executive, volunteers, and owners and staff of any chosen venue will not be responsible for any accident, or damage that may occur, or be caused by, any owner / exhibitor or their equine(s) while on event property, nor will they be responsible for any article lost or destroyed.

Each owner / exhibitor shall be responsible for the equines under their custody or control and shall indemnify and hold harmless MHCO and aforesaid staff and venue against all claims and expense of every kind arising from accident, injury or damages caused by themselves or their animals.

Junior and youth participants must prove consent of parent or legal guardian. Presentation of this signed entry form shall be deemed acceptance of the above and failure to sign this form will disqualify youth from participation in any club event.

I, JACK SMITH (please print) hereby declare that I have a current insurance policy of a minimum of \$2,000,000. (Two Million Dollars) that covers any liability I might incur at club activities for the current year.

My insurance is with ABC. INSURANCE COMPANY

I, JACK SMITH hereby guarantee that all of my horses attending MHCO events are current on their rabies vaccination.

Signatures:

Owner: [Signature] Date: JUNE 6/2015

Exhibitor: JACK SMITH / ELLIE SMITH Date: JUNE 6 / 15

Parent / Guardian: [Signature] Date: JUNE 6 / 15.

Name of Junior/Youth: ELLIE SMITH

***Effective immediately youth are required to wear an approved helmet at all times when driving or riding in a cart at MHCO events. ***

* Emailed May 20, 2015 to MHCO Club Show Secretary.

EXAMPLE: MHCO CLUB SHOW ENTRY FORM

Smith entries



MHCO POINTS SHOW ENTRY FORM

SHOW LOCATION BROOKLIN DATE SAT. JUNE 6, 2015

Form must be received by Show Secretary by 2 weeks before show date. Each show must be entered separately.
 Email to savagedale@rogers.com or Mail to Anne Savage, 8 Brownlee Drive, Bradford ON L3Z 2A4

Owner's Name JACK SMITH	MHCO Memb # 123
Address 123 SOME STREET	Current Member ✓ if paid <input checked="" type="checkbox"/>
City SOME TOWN, SOME PROVINCE	Postal Code H0H 0H0
Phone Number (123) 456-7890	Email jacksemail@gmail.com

HORSE'S NAME FLUFFY THE GREAT	REGISTRATION NUMBER AMHA#54321 AMHR#12345A	SEX M S <input checked="" type="radio"/>	FOR SALE YES <input type="radio"/> NO <input checked="" type="radio"/>
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DIVISION	A&B	A&B	A	A	A	A	A	A	A	A	A	B	B	B	B	B	B	B			
EXHIBITORS NAME	Jr Showmanship 12 & Under	Youth Showmanship 13 - 17	Weanling Fillies & Colts 30" & under	Yearling Stallions 32" & under	2 Yr old Stallions 33" & under	Senior Stallions 34" & under	Yearling / 2 yr old Geldings 33" & under	Senior Geldings 34" & under	Yearling Mares 32" & under	2 yr old Mares 33" & under	Senior Mares 34" & under	Weanling Fillies & Colts Over 30" - 32"	Yearling Stallions 32" - 36"	2 Yr old Stallions 33" - 37"	Senior Stallions 34" - 38"	Yearling / 2 yr old Geldings 33" - 37"	Senior Geldings 34" - 38"	Yearling Mares 32" - 37"	2 yr old Mares 33" - 37"	Senior Mares 33" - 39"	
CLASS #	1	2	3	4	5	6	8	9	11	12	13	16	17	18	20	21	23	24	25	26	
JACK SMITH								<input checked="" type="checkbox"/>													
ELLIE SMITH		<input checked="" type="checkbox"/>																			

DIVISION	A&B	A&B	A&B	A	A	A	B	B	B	A&B	A&B	A&B	A	B	A&B	A&B	A&B
EXHIBITORS NAME	Multi Colour	Solid Colour	Special Needs Halter Obstacle	Open Pleasure Driving Working	Open Pleasure Driving Reinsmanship	Obstacle Driving	Open Pleasure Driving Working	Open Pleasure Driving Reinsmanship	Obstacle Driving	Junior/Youth Pleasure Driving	Junior/Youth Obstacle Driving	Hunter over Fences	Jumper	Jumper	Team Driving	Youth/Adult Halter Obstacle	Junior Halter Obstacle
CLASS #	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45
JACK SMITH				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>					
ELLIE SMITH	<input checked="" type="checkbox"/>									<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	
FRED ROGERS			<input checked="" type="checkbox"/>														

* Emailed May 20, 2015 to MHCO Club Show Secretary